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**Meeting Minutes**  
**Christmas Luncheon, Board of Management Meeting**  
December 18, 2017 @ Mamma Maria's 12:00 pm

Attendance: Paul Shettell, Nancy Labadie, Clair Culliford, Sgt. Jim Lynds, Lesley Grand, Jeff Comiskey, Connie Beneteau and Brock McGregor.

**Call to Order:** Paul Shettell welcomed everyone.

**Guest Speakers:** N/A

**Police Report** by Sgt Jim Lynds: Year to date the numbers are slightly up. There were 24 incidents on 4<sup>th</sup> Street. The CK Police is being more proactive so we will see an increase of incidents. Update: James was detained and released with a medical case conference. They are trying to 'break the cycle' for a more permanent resolution. Sgt. Lynds asked if there were any additional questions? *Seeing none, all approved the Police Report. Report was accepted.*

**Business Arising from the Previous Board Meeting Minutes:** *Seeing none, moving on.*

**Approvals from Previous Meeting Minutes:**

*Motion to approve the previous meeting minutes first by Nancy and second by Clair. All in favour. "yes".*

**Approval of Agenda:**

*Motion to approve the agenda first by Brock and second by Jeff. All in favour. "yes".*

**Declaration of Conflict of Interest:** *Seeing none, moving on.*

**Board Reports: Chairman:** Jim Carrington: N/A but wanted to discuss associate membership. Paul said we will continue looking at other members that may want to join.

**Treasurer:** Jeff Comiskey presented the budget at the Annual General Meeting and everything went very well. Paul S. wanted to add that the Maintenance / Repair line item will increase as we had to replace the furnace motor. Jeff asked if there were any questions?

*Seeing none, moved on.*

**Co-Chair:** Paul Shettell: suggested that our area is getting more service businesses than retail. We have to start looking at doing more related to service. We need a plan next year to focus on this kind of change. 2018 we will see the completion of the Board Walk with residential; JCP buildings will have approximately 12 apartments; Low Income Housing is coming to the Waymar Building; above the Pawn Shop there are more apartments and above Modern Trends and a few more which add to residential properties downtown. With the increase in residence, Sgt. Lynds has two thoughts. With more professionals downtown, there is a natural increase level of surveillance. However, there could be more conflict with people in the bars and that type of activity. Sgt. Lynds suggests we will have to see how it goes. He still feels police will not be required in the day hours appose to the need between midnight and 4am.

**MCK Representative:** Brock McGregor: The Budget Tool/Presentation can be found on-line. There are sidewalks that still need to be done and to be put on a Life Cycle. Paul S will attend the Active Lifestyle Centre Meeting on the 3<sup>rd</sup> week in January. Brock asked if there were any

additional questions? Brock mentioned he was still working on conversations about getting power on the lamp posts during events.

*Seeing no additional questions, move on.*

**Office Admin/Project Coordinator:** Connie Beneteau: Events for 2018 – RetroFest May 25/26; Canada Day July 1 (they have had a meeting with us to help with information on running an event). We both agreed that they would like to keep the project as “theirs” and we at this time do not wish to take it on as a BIA event; Downtown In The City ~ Extravaganza committee has changed the day of the week to Thursday, Sept. 13<sup>th</sup>. International Plowing Match in Pain Court is September 18 – 22 and FireFest will be there as well this year. (Therefore, FireFest will not be downtown).; Santa Claus Parade November 16<sup>th</sup>, 2018.

*Motion to approve Board Reports first by Brock and second by Courtney. All in favour. “yes”.*

**New Business:** Paul reiterated that Heather Woodhouse is a new board member, and Heather Slater will be taking over Lesley’s spot as a non-voting member. Paul suggested that we could use a couple more willing volunteers to be on the Board.

*Motion to adjourn, first by Nancy and second by Clair. All in favour. “yes”.*

**Meeting Adjourned.** Next meeting: January 9<sup>th</sup>, 2018 (weather permitting)

Signature of Chair: Jim Carrington



Signature of Secretary: Temporary, Connie Beneteau

