Meeting Minutes

Board of Management

*Tuesday February 9, 2016 @HDTC-BIA*

ATTENDANCE: Jim Carrington, Paul Shettell, Lesley Grand, Jaclyn Gillier, Katie (Zimmer) Vilaranda, Connie Beneteau, Sgt Jim Lynds, Brock McGregor, Clair Culliford

Meeting Called to order by Vice Chair:

Police Report: Sgt Jim Lynds

* Reviewed the numerous incidents investigated by the Police in downtown Chatham in the month of January
* Happy to hear that January 2016 was the lowest month for calls since tracking

*Motion by Lesley G and Jaclyn G to accept the report. Carried.*

Business arising from the previous minutes:

* Discussed interest of BIA members to become part of the board 3 are interested but only 2 spots are open
* Representative of the International Plowing Match send their regards for not speaking at this meeting but hopes to talk to the board in the near future.

Approval of previous meeting minutes:

*Motion by Lesley G and Jaclyn G to approve minutes. Carried*

Approval of Agenda:

*Motion by Lesley G and Brock McG to approve agenda. Carried*

Declaration of conflict of interest: None

Board Reports

*Motion by Lesley G and Paul S to approve minutes. Carried*

Chairman: Paul Shettell

* Discussed speaking on behalf of the BIA at the municipal budget meeting
* Content for the March 2016 newsletter is underway & accepting inserts or articles to go in
* Mentioned the upcoming conventions coming to town & how the BIA can attract them to the downtown core

Secretary: Jaclyn Gillier

* Monthly Chamber of Commerce Newsletter

Treasurer: Lesley Grand

* All financials are in order and up to date

MCK Representative: Brock McGregor

* Discussed the upcoming streetscape RFP going out for tender in approx. March or April
* Advised that the council approved the capital budget

Board Member: Katie Vilaranda

* Requested to move forward with the First Friday initiative with the tentative first event starting June 2016.

New Business

* The Retrofest 2016 committee updated the table on new revisions to the event that included timelines for the weekend, new revenue possibilities, and operation logistics.
	+ Lesley announced what will be going on at the Capitol Theatre that Weekend
	+ Jaclyn announced what will be going on at the Downtown Chatham Centre
	+ Sgt Jim Lynds provided insight from the policing perspective
* Paul Shettell had made a phone call to public works in regards to the crow invasion.
* Board voiced that Connie Beneteau should attend the SWOTC Tourism Conference in March. Motion by Lesley and Paul to the $95 for registration fee to send Connie.
* Jim Carrington voiced that the BIA should look into topping the trees currently along King Street as they are getting very tall

Meeting Adjourned

Next meeting March 8, 2016

*Motion by Lesley G and Jaclyn G to approve Adjournment. Carried*

Chair Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Secretary Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_