

Meeting Minutes
Board of Management
September 12, 2017 @ HDTC-BIA Office 6pm

Attendance: Paul Shettell, Clair Culliford, Sgt Jim Lynds, and Connie Beneteau

1. **Call to Order:** Due to no majority, no motions will be made.
2. **Guest Speakers:** None, Brent from FireFest would like to attend in October.
3. **Police Report** by Sgt Jim Lynds – Numbers are on track for year to date.
 - a. Paul asked about ‘sharp needle containers’ Connie to contact Public Health to see if they have a new CK procedure.
4. **Business Arising from the Previous Board Meeting Minutes:** None
5. **Approvals from Previous Meeting Minutes:** No majority, so not approved until next meeting
6. **Approval of Agenda:** Same
7. **Declaration of Conflict of Interest:** None
8. **Board Reports:**
 - **Chairman:** Jim Carrington: N/A
 - i. DTIC (Sept. 15) update (Connie) passport distribution was late as we still needed the specific names of the Mall’s participants before we could send to print. There was a total of 34 businesses participating this year (18 from the Mall). Fashion show is at 5:30pm.
 - **Co-Chair:** Paul Shettell:
 - i. Outdoor furniture – The new garbage receptacles from Waste Connection are very nice but they will be expensive to replace if damaged. (~\$500). They also can be moved, unlike the metal ones. The refurbished benches are being installed and then we will have to install the plaques. Ash Urns are being painted and bolted down next week.
 - ii. Municipal Lifecycle – Paul will have to bring a motion on Council to adopt a new lifecycle by-law in November or December.
 - iii. Vacancy Rebate Program – this program will be turned into moneys for the C.I.P program.
 - iv. Associate Memberships, currently we have the Sons Of Kent as an Associate Member to the HDTC-BIA

- **Treasurer:** Jeff Comiskey: (Financials) N/A, Paul reviewed.
- **MCK Representative:** Brock McGregor N/A
- **Office Admin/Project Coordinator:** Connie Beneteau
 - i. Gateway Gardens were weeded and some new mulch put down. The garden between Spanky's and Goldcoast with the help of Helping Hands Group, we replanted shrubs and greenery and put down approximately 21 bags of mulch. We must keep watering plants for at least two weeks until plants get rooted.
 - ii. Santa Claus Parade -Discuss sponsorship. Discuss new route proposal. Paul said "it's doable" just new. Connie to set up another meeting with Municipality.
 - iii. Newsletter: Paul would like to work on this in the next couple of weeks.
 - iv. Advertising (Sidewalks/Mark R), (Positivity Day Ad).

9. New Business:

- a. **AGM** – date suggested to be November 30, 2017 -evening.

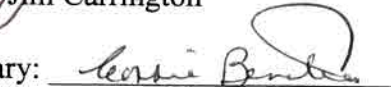
10. Meeting Adjourned. Next meeting: October 10, 2017 6pm

Signed by

Chair:


Jim Carrington

Secretary:


Temporary, Connie Beneteau