

---

## Meeting Minutes Board of Management

June 12, 2018 @ HDTC-BIA Office 6pm

Attendance: Sgt. Jim Lynds, Brock McGregor, Clair Culliford, Courtney Wells, Connie Beneteau, and Jim Carrington.

Jim Carrington called the meeting to order and welcomed everyone for coming. No guests attended.

*A motion was made to approve the agenda. First by Brock and second by Clair. All in favour? Yes. Agenda approved.*

A hard copy of the Police Report was distributed by Sgt Lynds. The biggest increase was on Wellington Street.

*A motion was made to approve the Police Report. First by Paul and second by Brock. All in favour, Yes, report approved.*

No one identified any business arising from the previous board meeting minutes.

*A motion was made to approve the two previous meeting minutes. First by Paul and second by Clair. All in favour, yes.*

It was asked if anyone had to declare any conflict of interest? Seeing none, we moved on.

### Board Reports:

**Chairman:** Jim C: Sponsorship requests: Clair was invited to add additional information as needed.

- Chatham Canada Day

*A motion was made by Brock to approve a \$500.00 sponsorship-donation to the Chatham Canada Day. This was seconded by Paul. All in favour, yes.*

- Positivity Day (in conjunction with DTIC Sept. 13)

*A motion was made by Courtney to approve a sponsorship donation the same amount as last year of \$2,500.00 to Positivity Day. This was seconded by Brock. All in favour, yes.*

- Pinty's Grand Slam of Curling of Chatham Sept. 25-30

*Paul motioned to regrettably -decline the request for sponsorship to the Pinty's Grand Slam of Curling which was seconded by Courtney. All in favour to decline? Yes, request has been declined.*

- Lambton Kent Agri in the Classroom Committee – agri programs to local school children.

*Jim motioned to regrettably -decline the request for sponsorship to the Lambton Kent Agri in the Classroom Committee which was seconded by Brock. All in favour to decline? Yes, request has been declined.*

**Co-Chair:** Paul Shettell:

- a) Mini lights in the trees. Some discussion on who is responsible for cutting all the mini lights out of the trees. This was done when the trees were trimmed last year. It was

- suggested that we do some investigation into the responsibility and cost on replacement, grant opportunity, as well as possible options like flood lights appose to mini lights.
- b) Benches: all current benches have been repainted. There are 2 benches remaining for repair and paint. (No discussion was done on A&A)
  - c) Infrastructure updates: The 5<sup>th</sup> Street Bridge is on schedule to be completed by June 30<sup>th</sup>. Pictures have been posted on Facebook.

**Secretary:** Clair Culliford: No other correspondence besides the sponsorship requests.

**Office Update:** Connie-

- b) RetroFest: There will be a post-RetroFest Meeting currently scheduled for June 21 to review any issues or improvements. This year was a success. A little rain kept a few cars out and a few left early. The Tecumseh Park had larger numbers than previous years.
- a) Strip Mall- The Committee from this new event called the Strip Mall in conjunction with ARTcrawl and Lawn Summer Nights, went to several businesses who agreed to stay open later for their event July 20<sup>th</sup>. This was very promising to see the merchants willing to stay open later but created a concern to the DTIC Extravaganza Event in September.
- b) At the last meeting, the DTIC Committee determined that the merchants are willing to stay open later with no added advertising costs to them. The DTIC will also have not costs added to the merchants with the understanding that expenses will also have to decrease. Captain Positive will be offering 30 Radio spots, video and visits to the downtown. They intend on having a photo booth at DTIC. Sons of Kent will have their event at their end and there will be a smaller section of the road closed off.

**Treasurer:** (Jeff Comisky) Everyone received a hard copy of the current budget and Paul reviewed it with the Board.

**MCK Representative:** Brock McGregor informed the Board that the Rainbow Crosswalk has been moved from 2<sup>nd</sup> Street to Forsyth Street between the Theatre and Frenzd due to the road being paved on 2<sup>nd</sup> Street.

*A motion was made to approve the Board Reports. First by Clair and second by Brock. All in favour? Yes, board reports have been approved.*

**New Business:**

*Brock made a motion to suspend Board Meetings for July and August which was seconded by Courtney. All in favour? Yes, motion was approved.*

**Meeting Adjourned.** Next meeting: September 11, 2018

*A motion was made to adjourn. First by Brock and second by Clair. All in favour? Yes. Meeting adjourned.*

**Signature of Chair:** \_\_\_\_\_



**Signature of Secretary:** \_\_\_\_\_

