
Meeting Minutes
Board of Management Xmas Lunch Meeting
December 18, 2018 @ Mamma Marias 12pm

Attendance: Paul Shettell; Connie Beneteau; Len Langlois; Stuart McFadden; Clair Culliford; Jeff Comiskey; Brock McGregor; Sergeant Jim Lynds; and Ian Clark.

Paul S welcomed everyone for coming and call the meeting to order.

A motion was made to Approve the Agenda, first by Clair C and second by Jeff C. All in favour, motion accepted.

A hardcopy of the Police Report was handed out by Sergeant Jim Lynds. In 2017 the year to date total was 647. For 2017 the year to date is 776. The biggest trend is “suspicious” persons and being more pro-active. There are some Abiding house changes coming that could potentially see a decrease in calls to service. Jim mentioned about our meeting we had over the homelessness issue and that in the new year we will continue moving forward with that issue and meetings.

Paul S asked if there were any Business Arising from the Previous Board Meeting Minutes. Seeing none, we moved on.

A motion was made to Approve the Previous Meeting Minutes, first by Clair C and second by Brock M. All in favour, motion accepted.

Paul S asked if there were any Declaration of Conflict of Interest? Seeing none, we moved on.

Board Reports:

Chairman: Jim Carrington: N/A

Co-Chair: Paul Shettell: We have had interest in businesses outside of our membership boundaries that are asking about an Associate Membership with the BIA. Some are interested in items that the OBIAA can offer like their Digital Grants. We will follow up with any request. Wish List: We have been working on a Municipal “Wish List”. There is a crosswalk that would be much easier to identify for cars and in turn make the crosswalk much safer for pedestrians. We are also looking at our mini-lights in the trees or an option of lighting the trees again, the C.I.P program becoming all inclusive, grants being more accessible, and the Riverside -boardwalk updates.

Service verses Retail: In the past, retail was much greater in downtown. Now services are out numbering the retail businesses and we would like to focus more on that this year. We will still have ‘dollars’ for events but that works more for the restaurants and some retail. We would like to facilitate and organize training events from professionals. Things that would build networking or businesses of all types. The Economic Development office now houses BDC Financials that could assist businesses. Policies like removing the vacancy tax break to encourage the buildings get rented. Stuart M’s has new mandates for Economic Development and this mandate will allow them to begin a plan.

Secretary, Clair C has the Chatham-Kent Chamber of Commerce opportunity for the Not-For-Profit to highlight themselves at their next event Jan. 16th. Clair has offered to represent the HDTC-BIA at this event.

The HDTC-BIA has been nominated for the Business of the Month. Deadline for submitting is January 24, 2019

Office Admin/Project Coord: Connie B. said that Santa Parade 2019 this year was super. "I know we say every year it's the "Best Yet" but this year the floats were huge and well decorated". Union Gas personnel did a great job on decorating the Santa Sleigh/Float. We had to move the staging back to Sandys Street because there was a weight restriction on the 3rd Street Bridge. The logistics to lining up there is so much simpler. One issue with the staging was Grand Ave and cars wanting to turn onto Sandys Street. Sergeant Jim Lynds will look at the policing and traffic if we go back there in 2019. It was also brought up that EMS did have one response to a lady who passes out. The EMS was right there, scooped her up and whisked her off. Rogers Hometown Hockey was deemed a tremendous success! They said Chatham was the busiest for traffic in the Dodge Tent where they collected signatures and the streets were packed. Logistically they had no major issues to report. Ian C stated that he appreciated the BIA support. Len L from the KHAC said that they did not have a meeting in December to discuss RetroFest 2019 so they have not discuss putting together a new group to take over his portion. It was brought up that Special Events Paperwork has to be done in the Spring and there isn't a lot of time. (Referencing Grant Writing and changing things that Cruise Routes, etc.)

Treasurer: Jeff C reviewed Financials with everyone at the meeting. Jeff identified the robbery costs incurred. Jeff also let everyone know that we are in the middle of our third-party audits.

MCK Representative: Brock McGregor let us know that Marjorie Crew will be our MCK Representative for the next four years.

A motion was made to Accept the Board Reports, first by Clair C and second by Jeff C. All in favour, motion accepted.

Paul asked if there were any new business. Paul also informed everyone that we are looking for new board members to sit on the board. Stuart also informed everyone that he has more people in Economic Development with new zones that will be offering more support 2019.

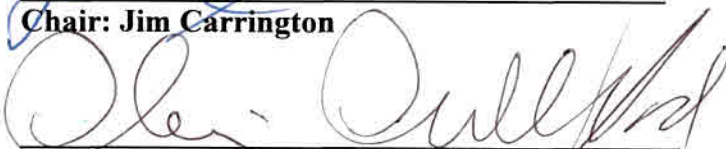
A motion was made to Adjourn the Meeting, first by Jeff C and second by Clair C. All in favour, motion accepted.

Meeting Adjourned. Next meeting: January 8, 2019

Signatures:



Chair: Jim Carrington



Secretary: Clair Culliford