
Meeting Minutes
Board of Management
April 9, 2019 @ HDTC-BIA 6:00 pm

Attendance: Paul Shettell, Jim Carrington, Sgt. Jim Lynds, Nancy Labadie, Clair Culliford, Marjorie Crew, Connie Beneteau.

Jim Carrington called the meeting to order and welcomed everyone here.

A motion was made for the Approval of Agenda, first by Nancy and second by Paul. All in favour? Yes, approved.

A hard copy of the Police Report was reviewed by Sgt Jim Lynds. The BIA area had 102 calls this month. There was an increase in the DCC area this month that included mostly trespassing and social type calls.

A motion was made to accept the Police report. First by Marjorie and second by Paul. All in favour? Yes, approved.

Jim asked the Board if there were any business arising from the previous Board Meeting Minutes? Marjorie mentioned that she had spoken to Dennis Chepeka about the mini-lights. She will try to attend that meeting as well. Jim asked if there was anything else from the previous meeting? Seeing none, we moved on.

A motion was made to approve the previous Board Meeting Minutes first by Clair and second by Nancy. All in favour? Yes, meeting minutes were approved.

Jim asked if there were any Declaration of Conflict of Interest? Seeing none we moved on to the Board Reports.

Chairman: Jim Carrington: The audits done by Deloitte for 2016 and 2017 and been completed and approved. Copies have been submitted to the Municipality and 2018 will begin in May.

Co-Chair: Paul Shettell: The 5th Street Bridge was on track but has since been vandalized. Fifth Street Bridge (over the Thames River), will be closed to all vehicular traffic starting Monday April 15th to Monday May 13th, 2019.

Dance Competitions downtown had people parking in many private parking lots. Frenz put up a large sign as well as Adult Language and Learning.

Secretary: Clair Culliford: Correspondence – BBBS sponsorship declined at this time; ARTCrawl participation will be shared to the Membership through our office. Newsletters from both Hope Haven and Economic Development were shared.

Office Update: Connie- We were nominated as Business of the Year (small). We did not win but we are invited to the Business of Excellence Awards.

RetroFest updates: IPM has donated to our activities. The Cruise and Staging have not been determined. Sgt. Lynds is still trying to resolve any issues with the old Water Treatment on Grand Ave. There will be other activities at the old Target Parking Lot per RM and other businesses are looking at doing their own activities. One has been informed due to the beer tent they plan on setting

up, they must fill out the Special Events Application to the Municipality themselves. There will be a parade on King Street (before the cruise) at 5pm-6pm.

Conference updates: OSW & OBIAA conferences have been completed. Next year OSW conference will be here in Chatham at the Bradley Centre.

Connie recommended that we need our procedures updated (mileage, credit card, strategic planning). Nancy agrees and we should have a strategic planning 'committee'. All agreed.

Paul Shettell: Reviewed the **Financials** for the month. The only outstanding item is a sponsorship and vendor amounts should not be in the one account. That was an error so a cheque will be issued to put the money in the correct place.

MCK Representative: Marjorie Crew previously spoke on the 5th Street Bridge and the mini-lights in the trees.

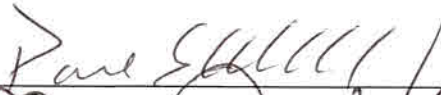
A motion was made to approve the Board Reports, first by Nancy and second by Marjorie. All in favour? Yes, board reports were approved.

Jim asked if there were any new business? The Chatham-Kent Police is looking at putting out an Information Pamphlets (for businesses) identifying call number and what is illegal and what is permissible, even though unwanted).

A motion was made to adjourn, first by Nancy and second by Clair. All in favour? Yes, meeting adjourned.

Next meeting: May 14th, 2019 6:00 pm

Signature of Chair: _____



Signature of Secretary: _____

