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**Meeting Minutes**  
**Board of Management**  
May 14, 2019 @ HDTC-BIA 6:00 pm

Attendance: Marjorie Crew, Taylor Hughes, Sgt. Jim Lynds, Randy Myers, Clair Culliford, Connie Beneteau and Paul Shettell

Paul called meeting to order and thanked everyone for coming. Unfortunately, we do not have majority at this meeting. Therefore, the meeting will be information only and final approvals will need to be made at the next meeting with majority.

Paul introduced Randy Myers. Senior Account Manager | Directeur principal (financing, advising, Smarts)

BDC is the Business Development Canada. They compliment the chartered banks. The benefit is Start-Ups that banks usually don't want to handle. BDC handles all sizes from small to large. They do not do residential, only business and commercial. (No grants). Their loans have more flexibility as they are non-demand lenders with a commitment to the company that they are serving. They can cover up to 125% of the costs.

Approval of Agenda: N/A

Hardcopies of the monthly Police Report was handed out by Sergeant Jim Lynds. There is an increase in monthly calls compared to the same time last year and an overall increase in Year-to-date. It is the result of more people taking the time to call. We (BIA) continue to encourage patrons and businesses to report issues with unwanted persons on or around their property. Paul asked if Sgt. Lynds could bring the Yearly Chart to next months meeting so we can see if there are any spikes.

Business Arising from the Previous Board Meeting Minutes: None reported

Approvals from Previous Meeting Minutes: N/A

Declaration of Conflict of Interest: None reported

Board Reports:

Chairman: Jim Carrington: N/A

Connie reported that the 2018 Audit requests seem to be completed.

Michelle had additional hours to complete all the requests.

Co-Chair: Paul Shettell:

We received a grant that would allow us to hire a summer student. We have several requirements to meet to make this happen and we are starting late as we just received word that we were approved.

Changes downtown: Floating Therapy moved out and we heard going into old Rachel's Room but that has not been confirmed. Rachels Room moved to 4<sup>th</sup> Street, JM Fry building is sold, JFK Accounting is closing, Mitchel and Michel lawyers are retiring soon, DCC has lost several, and there is a new incubator going into the old Daily Planet (see email from Chamber of Commerce)

Connie looked into options for mini-lights in the trees lining downtown. Paul and the Public Works do not want mini-lights that wrap all the branches individually. Every 5 years we top the trees and they said they will not remove lights but cut through them. Also, the trees in 5 years tend to grow through the trees. Through Dekra-Eite we had several discussions and they suggested Flood Lights up in the trees pointing down (not ground lights due to theft) and Willow Lights. The picture looks really great. We asked for a sample so we could see what we would be working with. For 3 floods -blue and 3 willows (108", 8 branches) -warm white it would cost \$861.02.

It was also suggested we look at maybe instead of lights in the trees, just a string of 'bar-lights' from one tree to another instead of in the trees.

Secretary, Clair Culliford: Correspondence from Community Futures Development Corporation of Chatham-Kent, Chatham-Kent Chamber of Commerce and OBIAA newsletter.

Office Update: Connie-

Outstanding: Procedure updates (strategic planning) Request to postpone until after RetroFest, all agreed.

RetroFest updates: Over 300 registrations for Car Show and mostly new, never registered before. Draft application to the Municipality has been submitted. The Car Route has been approved by Police but still waiting to here if Engineering has any additional input. The Route maybe less desirable from the past, but it is completely based on lack of resources for this year. (RetroFest moved to June, same date as Threshing Festival and Tractor Pull in Pain Court).

New Associate Member: Van Zelst's Market & continued: Sons of Kent Brewery - 2019

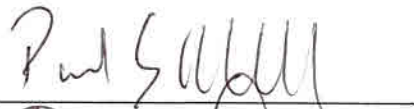
Paul Shettell reviewed the financials.

Marjorie Crew stated that the 5<sup>th</sup> Street Bridge is now open to traffic. She also informed us that Mr. Hall at Council requested to get a report for costs on security on future construction as well as more accountability on scrap yards purchasing things like copper wire.

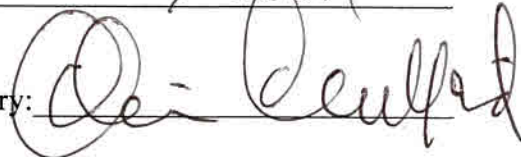
No new businesses.

Meeting Adjourned. Next meeting: June 11<sup>th</sup>, 2019 6:00 pm

Signature of Chair:



Signature of Secretary:



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