
Meeting Minutes
Board of Management
November 12, 2019 @ HDTC-BIA Office 6pm

Attendance: Paul S, Sergeant Lynds & Doug Cowell, Clair C, Marjorie Crew (Council), Taylor Hughes (Ec Dev), Nancy D, Mike Plante, Heather Slater, Patty Peters, Connie B, and Jim C.

Nancy began the meet and welcomed everyone for coming out.

Our guest speaker Patty Peters from Connecting2CK.ca explained what the group was about. A group of business people felt that CK should have a new web portal. It was a group of Not-For-Profit, Municipality, and Private Industry. They are in the work of entering the data by “things to do, places to go” and make it more user friendly. They also want to create a community calendar of events. They also want to create a small team of community ambassadors.

A motion was made by Paul to accept the information as is, and second by Clair. It was asked if all were in favour. Yes. Motion was approved.

A motion was made to Approve the Agenda first by Clair and second by Nancy. All were in favour? Yes. Motion was approved.

Police Report: A hard copy of the police report was provided and reviewed. Year to date: 605 calls for service. The liquor License issues have increased. All 7 calls were from the hours of 10:50pm to 2:57am, reiterating that resources are needed in the hours after businesses are closed. Sergeant Lynds introduced Doug Cowell. Doug will most likely be joining us.

A motion was made to Approve the Police Report first by Nancy and second by Marjorie. All were in favour, yes. Motion was approved.

Jim C. asked if there were any business arising from the Previous Board Meeting Minutes? *Seeing none, a motion was made to accept the Previous Board Meeting Minutes first by Nancy and second by Marjorie. Meeting Minutes were approved.*

Jim C. asked if anyone had a declaration of Conflict of Interest. Seeing none, we moved on.

Board Reports:

Co-Chair: Jim Carrington:

Introduced Mike Plante who currently works at Nest Realty. Mike has expressed his interest in joining the Board.

A motion was made to accept Mike Plante onto the Board, first by Marjorie and second by Nancy. All were in favour, yes. Motion was approved.

Jim also spoke on the Santa Parade coming Nov.15th. He was happy with the volunteers that stepped up this year to help out. Some came back from previous years.

Co-Chair: Paul Shettell:

Mini lights for the trees are up. There are a couple smaller trees we would like to do but the Public Works is finished for this year. Reports are that the lights are absolutely beautiful. The live Christmas tree we planned on getting this year will have to wait until next year to be revisited. Through the months of August and September, I (Paul) has gone to all CK-BIAs telling them about the plan to secure Life Cycle through a by-law. We heard back from only two BIAs and

they felt they were good with 'status quo'. We will move ahead with the plan with the two Councilors.

Paul mentioned the Canadian Flags around the cenotaph, and the issue of responsibility. Neither the Municipality, the Legion or the HDTC-BIA will take the full responsibility. We are hoping that the Legion and the BIA can have a meeting and get a resolution between the two of us.

The Legion was allowed to put Remembrance banners up just before Remembrance Day on the condition that it does not affect our allotted number of banners being put up without charges. The Legion wanted to keep the banners up for one month. However, the Christmas Shooting stars have to go up immediately after Remembrance Day due to Santa Claus Parade the following Friday. Next year, if the Legion wants to have the banners up for a month, they have to go up a month before Remembrance and not after.

The letter to support ARTspace was voted on and approved to support.

One of the businesses downtown had an encounter with a homeless person after we had the meeting at the Civic Centre that pertained to Homelessness issue and what the police are able to do. They wanted to know what the BIA is doing about the issue. Sergeant Lynds spoke on the issue again stating that the businesses must call the police (non-emergency number) immediately when the incident occurs so they can deal with the person.

Advertising in CK Today. In the past we have advertised for both the BIA and RetroFest. The magazine is local. The Board felt that for the cost, RetroFest does not need to be advertised. Mike suggested that we look into videos and link them back to social media/websites.

A motion was made to decline advertising in this upcoming year for CK-Today first by Paul and second by Clair. All in favour, yes.

Attractions Ontario Membership: decision has been deferred to another date.

Secretary: Clair Culliford: Newsletters from OBIAA; Ec. Dev.; Hope Haven; and Chamber of Commerce. A notification of a 3rd Street Bridge Notice of Public Open House#2 on Nov.21.

OBIAA Conference and FEO Conference are both in Toronto early next year.

Economic Development has people on the streets talking directly to the business owners about Digital Main Street services. There will be a person hired to assist the businesses. Paul was on the hiring committee.

Office Update: Connie-

Santa Claus Parade Nov.15, 2019. We have less applications submitted this year but more space needed. Sandys Street will be full. Either the floats were huge or people submitted one application for up to 8 vehicles (all for one price). Something to look into for next year.

Annual General Meeting: all letters were mailed and invite went into Chatham Daily News.

The Merchant's Open House is good to go for Nov.28 from noon until 8pm. We (HDTC-BIA) helped by sharing a cost of advertising in the papers.

Treasurer: Hard copies of the Financials were submitted to the attendees and reviewed.

MCK Representative: Margorie Crew – nothing.

Jim C. thanked Marjorie for her assistance in getting the lights back up in the trees.

MCK Representative: Taylor Hughes

Paul asked again about 'Win This Space'. Taylor said that the BIA would have to do it if they want it. Taylor was asked about the property standards on broken windows.

A motion was made to approve the Board Reports, first by Nancy and second by Paul. It was asked if all were in favour. Yes. Motion was approved.

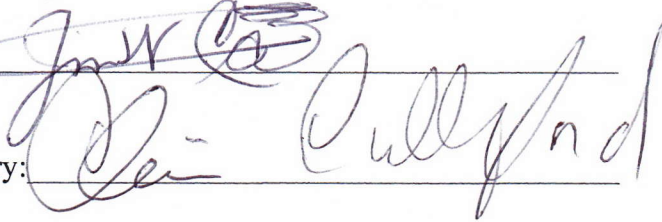
New Business:

No new business was suggested.

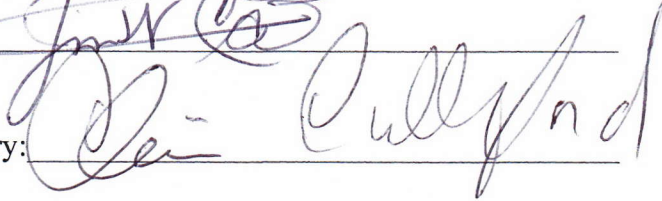
A motion was made to adjourn this meeting. First by Clair and second by Paul. All in favour, meeting adjourned.

The next meeting will be the AGM on November 27, 2019 and then December's Thank-you lunch meeting.

Signature of Chair:

A handwritten signature in blue ink, appearing to be "John C. B.", written over a horizontal line.

Signature of Secretary:

A handwritten signature in blue ink, appearing to be "Clair Cullford", written over a horizontal line.