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## Meeting Minutes

### Board of Management Xmas Luncheon and Meeting

Dec. 8, 2021 at Tales and Turns 12:00pm

**Attendance:** Nancy Dudley (Co-Chair); Paul Shettell (Treasurer); Matt Reaume (Economic Development); Connie Beneteau (BIA); Marjorie Crew (MCK Council); Sgt. Doug Cowell (CK Police); Jeff Comiskey (BIA); and Clair Culliford (Secretary);

Nancy welcomed everyone to Turns and Tales Café. Nancy stated she was happy the way the AGM went this year. Nancy mentioned that there was not a Board Meeting in November due to the AGM being in November. Our Guest Anthony Wilson may show up but later.

*A motion was made to Approve the Agenda first by Paul and seconded by Clair. All were in favour. Motion was approved.*

Sergeant Cowell reviewed the police report and said that the numbers are steady. He has had conversations with some of the Banks about the homeless sleeping inside. There have been ideas passed about deterring this activity with the banks. Also, there is a new Community Immobilization Officer with a few other transitions of officers within the department. The arsonist from the incident at the Adult Language and Learning has been apprehended. A question was asked about emergency busing. Sergeant Cowell said there is a Homeless Help Line that you can call and they will send out a team. Or if it is more urgent, to email Sergeant Cowell for faster follow-up.

*A motion was made to Accept the Police Report, first by Clair and seconded by Paul. All were in favour. Motion was approved.*

Nancy asked if there were any business arising from the previous Meeting Minutes. Seeing none, we moved on.

*A motion was made to accept the Previous Board Meeting Minutes first by Clair and second by Marjorie. All were in favour and Meeting Minutes were approved.*

Nancy asked if there were any declaration of conflict of interest? No conflicts were identified so Nancy started with the Board Reports.

**Board Reports: Co-Chair:** Nancy Dudley reiterated that this year's AGM was a record.

**Secretary:** Clair Culliford: Correspondence: No correspondence to report.

**Office Update:** Connie "Thanked everyone for participating on the Board this year." "It was a difficult year and I appreciate each and everyone for any assistance give throughout the year 2021."

The new Winter Banners are all up and look so much brighter as well as the shooting stars with their now – blue lights look great in the evening. We did not receive the grant approval for those two items but we are in-line to receive a grant for the two talking trees. The problem there is the components needed for the trees got stuck in shipping like everyone else and we are now not able to meet out timeline for having the trees up. We have asked for an

extension as this is due to the pandemic however, we may not get the grant due to these circumstances. The audit for 2021 has been at a stand-still for many months. Deloitte Connect has not issued or approved any items in their system. Therefore, we will not complete 2021 before the end of the year.

**Treasurer:** Paul Shettell: Reviewed the financials with everyone. They are pretty much what we reviewed at the AGM. The bills remaining to be paid are the constants like the phone bill, etc. We should be receiving our final Levy installment within the next 2 weeks. In that final payment the Audit fees will have been deducted from the Levy before we receive it.

**MCK Representative:** Margorie Crew discussed the vaccine policy and the BIA's involvement per the Municipality of Chatham-Kent. If there are any questions to email her and she will get us an answer.

**MCK Representative:** Matt Reaume informed the Board that there has been some changes at Ec. Dev that allowed an additional person to be hired. Our new Ec. Dev. Rep will be Anthony Wilson. He will start in January 2022.

It was asked if Matt knew if there was an application for an Ambassador Grant through the My Main Street Activator program. Matt was not 100% sure but believed one was worked on. It was discussed if there could be an additional grant for the Digital Main Street program as well.

**New Business:** Jeff Comiskey has handed in his resignation as a Board Member. The Board has regrettably accepted his resignation. Jeff will still be available to be a Committee Member if needed for an event or project that needs his assistance. Paul personally thanked Jeff for being a Board Member and an Executive Member for several years.

Connie discussed with the Board Members how this year we are participating in Light Up CK event with our approved talking trees and getting businesses onboard with giving them some indoor lights. Connie suggested that we continue each year adding lights downtown in order to make our downtown a lit-up destination to come down and see the light. Marjorie agreed that that would be an excellent idea.

*Jeff made a motion to adjourn this meeting and Clair seconded it. All were in favour and the meeting was adjourned.*

**Meeting Adjourned. Hope everyone has a Merry Christmas and an even better Happy New Year!**

Next Board Meeting: January 11, 2022 (weather permitting)

Signature of Chair: Nancy Dudley (Electronic Signature)

Signature of Secretary: Clair Culliford (Electronic Signature)