



Meeting Minutes
Board of Management
February 13, 2024 at HDTC-BIA Office 6pm

Attendance: Andrew Thiel (Co-chair); Jim Carrington (Co-chair); Connie Beneteau (BIA); Kaitlin Goulet (BIA); Clair Culliford (Secretary); Ken Labonte (CK Fire); Liz Nauta (The Myrtle Flower Shop & BIA); Sergeant Kyle Wright (CK Police); Zak Owen (Landlord & BIA); Andrew Thiel (Abstract Marketing & BIA); Lucinda Harp (Boardwalk Condo & BIA); Curtis Lemieux (Willys 420 & BIA); Jen Acampora (Apollo Prop. & BIA); Jim Carrington (Co-Chair); and Paul Shettell (Treasurer)

Guests: Yvonne Toma & Sharon; Mark Pillon; Jennifer Cobb and Karen Kirkwood-Whyte (St. Andrew's & Assoc. Member)

Jim called the meeting to order and asked everyone to introduce themselves as there were a couple of new people attending tonight.

Jim asked for a motion to approve the agenda. A motion was first made by Liz and seconded by Curtis; all were in favour. Motion carried.

Sgt. Kyle Wright introduced himself and to the capacity that was his normal functions. Sgt. Wright has the stats for the BIA area for January. There were calls for various types with 55 of them involving social disorders. Sgt. Wright is very interested in doing things downtown to help out. He mentioned a little about the possibility of community presence.

A motion was made to approve the Police Report first by Clair and seconded by Curtis. All were in favour. Motion carried.

Business Arising from the Previous Board Meeting Minutes: (January 2024)
More information on the "Revitalization of the Historic Downtown Chatham"

Jim asked if there were any business arising from the previous board meeting minutes. Outstanding was the "Revitalization of the Historic Downtown Chatham program". No new information was available. Therefore, we will wait until more information is offered.

A motion was made to accept the Previous Board Meeting Minutes first by Jen and second by Zac. All were in favour and Meeting Minutes were approved.

Jim asked if there were any declaration of conflict of interest? Andrew identified a conflict of interest if we were speaking about the Senior Magazine tonight.

Board Reports:

Co-Chair: Andrew offered the floor to the Secretary.

Secretary: Clair Culliford: Correspondence: (Senior Magazine)

There is a special offer going out the membership for the HDTC-BIA to subsidize advertising for your business in the spring edition of the Senior Magazine. If any board member wishes to be included, we need to know as there are limited number of spaces.

OBIAA Newsletter - February 8, 2024 contained a concern for BIA and the future to apply for the Summer Student Grants.

Paul mentioned to the group about a past magazine we use to have call What's Up Downtown and thought that the magazine was a great idea at it time.

Office Update: Kaitlin introduced herself as the incoming Office and Project Coordinator and explained her background.

Connie informed the group that we have been granted the Together CK Grant for events for RetroFest 2024 and another grant for the 4th street mural.

No updates for the Lights in the trees.

Garbage Totes will arrive on Friday for all the businesses. They will be labeled with the address only by the BIA and distributed by the BIA.

Treasurer: Paul Shettell: Paul reviewed the financial reports with the board. He reiterated that we raised \$60,000 in sponsorship and grants last year. That's a effort that requires a salaried person to complete and is worth their salary, plus.

Yvonne asked if we every thought of hiring a professional grant writer? Paul suggested that their fees would be substantially higher than current staff salary plus they do so much more as well. Paul said "we raise all our funds ourselves".

MCK Representatives: (Conor and Anthony unavailable); Prevention Chief Ken Labonte answered a couple of questions about the CHIRP program (residential) and some other past programs they currently are not running (Lock it or Lose it). Andrew suggested that perhaps we can design a directory of "who to call, for what issue". A flash card idea. Andrew also suggested that the OBIAA had a 60 pager on homelessness that had really good thought to it and perhaps we can add it to our website.

Jim suggested that for our new tenants, we should update our welcome package from the past and that could also include the "who to ask".

A motion was made to approve the board reports first by Zac and second by Liz. All were in favour. Reports were approved.

New Business: Jim asked about our associate membership and if we can offer some assistance to the ones who can not pay the full amount all at once. Perhaps we can divide it up into installments. We will look at the current procedure and update if necessary.

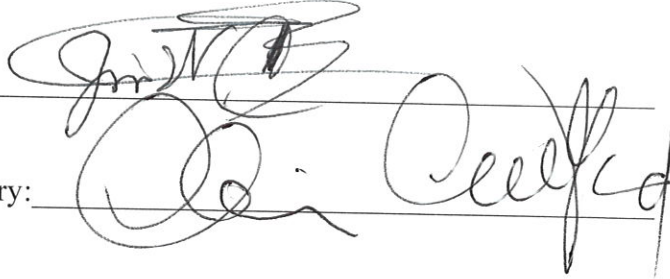
Jim wanted to recognize Nancy Dudley for her years of service with the HDT-BIA. Nancy has resigned as a Board Member as she has moved on. We would like to thank Nancy and if we could send her a card and have it for the next meeting, everyone can sign it.

A motion to adjourn was first made by Paul and second by Clair. All were in favour. Motion approved.

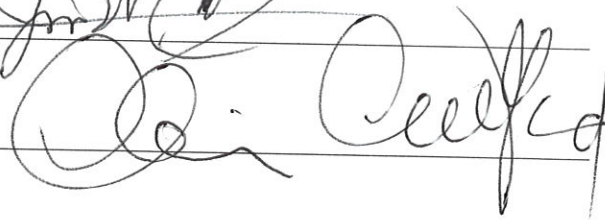
Meeting Adjourned.

Next Board Meeting: March 11, 2024

Signature of Chair: _____

A handwritten signature in black ink, appearing to be "John W. [unclear]", written over a horizontal line.

Signature of Secretary: _____

A handwritten signature in black ink, appearing to be "D. [unclear]", written over a horizontal line.